**PROJECT LEADER**

**Our popular remodeling and painting services require hiring an experienced and talented Project Leader to keep up with our increased production. We are now seeking a Project Leader** for interior and exterior projects: Re-Painting, Carpentry and Remodeling for Residential and Light Commercial properties.

**Compensation**:

* Signing bonus
* Annual Salary, depending on experience: between $48,0000 - $52,000
* Company vehicle or vehicle compensation when necessary
* Health Insurance and Retirement benefits options
* Paid holidays, personal-use days and vacation

**Employment type**: Full-time, exempt, salary

**Job Summary and Work Environment**:

The Project Leader position requires an experienced, reliable, organized, safety-focused, and high-integrity individual. Our work is primarily in North San Antonio, stretching as far as Boerne, Canyon Lake, and New Braunfels. While performing the duties of this job, the employee is occasionally exposed to outside weather and job site conditions, which may include air borne particles, vibration, fumes, and high places. The noise level in the work environment is usually moderate.

The Project Leader is the hardest working individual on the team that sets the team’s pace and overall quality of the project. He or She ensures that work standards, safety standards, and professional presentation are maintained during each project. They constructively correct and encourage each team member to reach a higher level of professionalism. The right candidate will be well experienced in coordinating and managing team members, managing multiple projects, ensuring safety standards are adhered to, maintaining an orderly project timeline schedule, highly knowledgeable in project-scope materials, and skilled in building client positive relationships which result in repeat business, referrals, and excellent online ratings. Projects will consist of partial and full scope work primarily in residential re-painting.

The Project Leader works closely with the Project Manager who coordinates and manages a variety of painting and remodeling projects. The Project Leader successfully takes the estimate / design and turns them into a reality. As a team, our Sales Representative, Project Manager and Project Leader work together to exceed our customers’ expectations.

We are a local, woman-owned, 22+ year painting and remodeling company, focusing on the highest quality products and services that we provide to our customers while ensuring their complete satisfaction. Customers are our number one goal, and we expect all our employees and contractors to maintain this high level of standard at all times. We are committed to a strong culture rooted in trust, integrity, professionalism, and excellence; and we make it a point to use good judgment, fairness, and common sense to meet our challenges. You'll find that our team consists of talented, dedicated people working towards our common goal.

**Qualifications and Skills**

* Ten (10) years’ minimum experience as a Re-Painting/Carpentry Project Leader or in a similar position in construction.
* Experience managing projects successfully from start to finish.
* In-depth expertise in the re-painting industry and its safety and quality standards. Which includes for both Interior and Exterior Residential Work: Carpentry, Framing Trim Carpentry; Installing Exterior Siding, doors/windows; Drywall Repairs/Installation, extensive experience in forms of texturing; and Staining-Painting of all surfaces.
* Bilingual in conversational Spanish, fluent in English.
* High School Diploma or equivalent.
* Capable of multitasking, prioritizing, and managing time efficiently.
* Able to manage teams of painters/carpenters on multiple projects.
* Experienced at compiling and following strict budgets.
* Accurate and precise attention to detail.
* Self-motivated and self-directed.
* Technology Skills: Capable in Microsoft Word and Excel, Google Docs/Sheets, Laptop, and phone apps.
* Knowledge of local residential building codes and OSHA regulations
* Able to build solid relationships with team members, vendors, and customers.
* Ability to travel as needed.
* Professional appearance and attitude.
* Have excellent visual capabilities for details, colors and transitions. Provides expert color consultation.
* Must possess a valid driver’s license and vehicle insurance; must have a good driving record.
* Must be able to pass a criminal background check.
* No substance abusers
* Non-smoking/tobacco-free work environment.
* Strong ability to manage San Antonio streets confidently.
* Ability to lift 60 pounds.
* Ability to navigate stairs and walk comfortably at least 1/2 mile a day; in good physical health.

**Preferred Qualifications**

* Additional experience and expertise a plus in the following: Carpentry Repairs, Deck-Patio Repairs and Building, Carpentry / Trim Installations, Door, and Window Installations.
* Additional experience working in commercial / public contracting.

**GENERAL HOURS OF WORK**

* General hours will be between 8:00 am – 5:00 pm, Monday – Friday, and occasionally on Saturdays for approximately 2 hours for paperwork and/or phone calls. However, work time can exceed these general hours.

APPLY AT THE COMPANY WEBSITE: ADD THE WEBSITE LINK HERE

\* Do not contact any company representative unless contacted by the company first.